TAKE YOUR WALK WITH US
Weddings at Asbury offers the convenience of one location for your ceremony, reception, and overnight guest accommodations.

Schedule your site visit today and receive a free gift!
859.858.2129 or 800.2ASBURY
Choose your Chapel:
Whether you choose Estes or McKenna Chapel, you’ll enjoy a beautiful setting for your wedding ceremony.

Pricing:

<table>
<thead>
<tr>
<th>Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>General public</td>
<td>$999/$899</td>
</tr>
<tr>
<td>Asbury University alumni, faculty, staff or students</td>
<td>$949/$849</td>
</tr>
<tr>
<td>Asbury Seminary alumni, faculty, staff or students</td>
<td>$899/$799</td>
</tr>
<tr>
<td>Wedding and reception discount</td>
<td>$80/$80</td>
</tr>
</tbody>
</table>

**ADDITIONAL SERVICES**

<table>
<thead>
<tr>
<th>Service</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>All-day reservations</td>
<td>$399</td>
</tr>
<tr>
<td>Additional fee to book the entire day (10 a.m.-9 p.m.)</td>
<td>$75/hr</td>
</tr>
</tbody>
</table>

**CEREMONY PRICING**

* Seasonal Discounts of $200 are available for weddings held in months Jan-Mar

**CHAPEL RENTAL**

Weddings are scheduled in five-hour time blocks, generally on Saturdays or Sundays.
- Saturday: 10am-3pm or 4-9pm
- Sunday: Any time between 1pm-9pm
- You may book the entire day for an additional fee
- Rehearsals are 5-6:30pm or 6:30-8pm on Fridays

**ESTES CHAPEL DECORATIONS**

- Two seven-stick candelabras
- Two pillars for flower arrangements
- Unity candle holders and two white taper candles
- Candles, brass candle holders and hurricanes for each of seven windows
- Guest book table in Atrium
- Plate and chalice for communion

**CHAPEL EQUIPMENT**

- Organ (may be used with prior approval)
- Black Yamaha grand piano
- Three lapel microphones
- One pulpit microphone
- Two stand microphones
- One boom microphone

**SERVICES**

- Professional Wedding Director
- Sound Director
- Sound Equipment

**FACILITIES**

- Bride and groom dressing rooms

**Wedding Ceremony Policies & Procedures**

**DEPOSIT**

A $450 non-refundable deposit is required to confirm your wedding ceremony reservation.

**PAYMENT**

The remaining balance is due no later than seven days prior to the wedding. Any additional charges incurred (i.e. late access, damages, etc.) will be billed following the event. If additional charges are incurred, a late payment fee of 5 percent will be added for payments not received within 30 days.

**DAMAGES**

Damages, breach of policies or additional cleanup required after the event are subject to charges ($50 minimum).

**STAFF**

Asbury Seminary’s wedding and event coordinator will assist you with any questions or concerns pertaining to your reservation.

Asbury Seminary’s wedding director will assist you with details surrounding your rehearsal and wedding day.

**MAKING A RESERVATION**

Our chapels and dining rooms may be reserved up to 15 months in advance. To inquire about date availability, please either:
- Complete and submit the form found on weddingsatasbury.com
- Call our Event Coordinator

Once it is confirmed that your date is available, complete the Wedding Reservation Request form, found online at weddingsatasbury.com
Reception

ROOM RENTALS INCLUDE

• A four-hour block of time (30 mins after ceremony starts)
• Use of LCD projector, screen, computer, microphone & sound
• Use of black Yamaha baby grand piano
• iPod/iPhone connector

DECORATIONS PROVIDED

• Table linens, flatware, dinnerware and stemware
• Table(s) designated for wedding cake(s); Gift table
• Glassware, votive candles, decorative mirrors

MUSICIANS/DJ’S

It is the responsibility of the contracting party to provide any music/dj’s desired, including operation of all equipment. Recommendations for area musicians can be provided at your request.

ADDITIONAL HOURS

To extend your four-hour reception window, check with us to inquire about the availability of early/late access for $75/additional hour.

DEPOSITS

A 50% deposit is required to confirm your reception reservation. This deposit will be credited to your final bill.

SALES TAX

Kentucky state sales tax (6%) will be added to all final catering bills on food and beverage items only.

SERVICE CHARGE

A 15% service charge will be added to all final catering bills on food and beverage items only.

EARLY/LATE FEES

Bridal parties on the premises before or after contracted time block will be subject to early/late fees of $100/hour.

CATERING

All receptions held at Asbury Seminary must use our catering service. See menu for more details.

Reception Packages:

<table>
<thead>
<tr>
<th>ROOM RENTALS</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cordelia A or B Banquet Room Seats up to 50 guests</td>
<td>$149</td>
</tr>
<tr>
<td>Cordelia A and B Banquet Room Seats up to 120 guests</td>
<td>$249</td>
</tr>
<tr>
<td>Stevens Pike Banquet Hall Seats up to 250 guests</td>
<td>$499</td>
</tr>
<tr>
<td>Stevens Pike, Cordelia A and B Banquet Rooms Seats up to 375 guests</td>
<td>$649</td>
</tr>
</tbody>
</table>

Reservations must be made in advance. Rooms can be rented for Receptions, as well as Rehearsal Dinners.

RECEPTION SET-UP

Each reception is given the following times to set up and decorate:

Beginning at 4 pm the day before the wedding, the reception hall will be open for decorating up until the time of the rehearsal. It is recommended that couples who have significant decorating to do, schedule their rehearsal for 6:30 pm rather than 5 pm so as to have more time in the reception hall.

Two hours before the ceremony on the day of the wedding, the reception hall will re-open for any finishing touches and for vendors (baker, DJ, photographer, etc.) to set up for the reception.

Any additional time needed for decorating can be scheduled with the wedding coordinator.

• If a member of Weddings at Asbury staff or catering staff is already on-site, the extra hour will be accompanied free of charge.

• If a member of Weddings at Asbury staff or catering staff need to be brought in for additional time, there will be a charge of $50/hour to use the space.
Take your ceremony or reception to the next level with these affordable add-ons!

Ceremony:

**ADDITIONAL SPIRAL OR ARCING CANDELABRAS**
Add an arcing or two spiral candelabras to your reception for just $65/each.

Reception:

**CHAIR COVERS**
Add a touch of class to your reception with our white chair covers:
• $3.00/each We put them on and remove them after your event.

**DANCE FLOOR**
Make your first dance one to remember with the addition of our professional dance floor. Choose either an 18’ x 12’ or 15’ x 15’ for only $375, which includes installation and tear-down.

**DIY DJ EQUIPMENT**
Turn up the music at your reception with our DIY sound equipment: Includes two 400 watt speakers on stands, Bluetooth power mixer, wireless microphones, installation and teardown all for only $149.

**DANCE PACKAGE (DANCE FLOOR AND DIY DJ EQUIPMENT)**
Love to break it down on the dancefloor? Combine the Dance Floor and the DIY DJ Equipment for only $499.

**UPLIGHTING**
Add to the ambience of your reception with uplighting. Includes 8 LED RGB lights capable of any desired color, light covers, installation, and teardown for $120.

**TRIP THE LIGHT FANTASTIC PACKAGE**
Lighten your steps by combining our uplighting and dancefloor for only $455.

**THE ALL INCLUSIVE PACKAGE**
Want to amp up the ambience of your wedding celebration? Combine our dance floor, DIY DJ equipment, and uplighting to bring your reception to a whole new level for only $599.
Catering

Whether you desire a full-service dinner or the simplicity of a buffet, our catering team will make your rehearsal dinner or reception an event to remember. View our full menu and pricing at weddingsatasbury.com.

Asbury Seminary facilities are alcohol and smoke free.

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**Popular Catering Choices:**

**HORS D’OEUVRES:**
- Scallops wrapped in Bacon
- Mini Beef Wellington
- Bouchees: A delightful assortment of bite-size sandwiches
- Chicken or Beef Satay with Thai Peanut Sauce
- Display Trays also available: Mirror of Cheeses, Antipasto Relish Tray, Bake Brie en Croute and more

**PLATED ENTREES:**
- **Tourndos of Beef Tenderloin**
  Critchfield Meats Sautéed Medallions of Beef topped with Shrimp and finished with Hunters’ Sauce. Served with roasted Fingerling Potatoes and Roasted Haricot Verts
- **Breast of Chicken Florentine**
  Marksbury Farms Stuffed Breast of Chicken Florentine with Lemon-Caper Sauce served over Garden Wild Rice, accompanied by Roasted Brussel Sprouts and Grape Tomatoes
- **Traditional Louisville Hot Brown**
  Roasted Turkey Breast over Sourdough Toast Points with Mornay Sauce, White Cheddar, Roma Tomatoes, Broadbent Farms Hickory Bacon and Pecorino Romano Cheese served with steamed Broccoli

**BUFFETS**
- **Giorno Del Matrimonio**
  Italian Sausage Lasagna, Chicken Marsala, Fresh Seasonal Vegetables, Italian Green Beans, Romaine Caesar Salad, Garlic Breadsticks
- **Chicken and Beef**

**Or create your own buffet!**

The By Design includes Two entrees, Two Vegetables, One Starch, One Salad Selection with Dressings, Freshly Baked Artisan Rolls, and Full Beverage Service (hot and cold) all of your own choosing.
Asbury Inn & Suites Accomodations:

Your guests will appreciate that the AAA approved, Trip Advisor awarded Asbury Inn & Suites is located right on campus, within walking distance of all wedding ceremony and reception sites. We have newly renovated suites that include a honeymoon suite that includes a two-person whirlpool tub.

Amenities include:
- Cable (HDTV)
- Free wireless Internet
- Refrigerator
- Microwave
- Iron & Ironing Board
- Hair Dryer
- Alarm Clock
- Down Alternative Comforters

Also available:
- Complimentary Hot Breakfast
- 24-Hour Front Desk Staff
- Free Parking
- Daily Newspaper
- Business Center
- Airport Shuttle Service**
- Fitness Center
- Cribs & Rollaway Beds**
- Ice & Vending Machines

*Subject to availability
**Additional charges apply.

Room Options:

ASBURY INN FEATURES:
- Handicap-Accessible room (King bed)
- Rooms with two Queen beds

ASBURY INN SUITES FEATURE:
- One bedroom with a king-sized bed & separate living room
- Handicap-accessible Suite
- Asbury Inn VIP/Honeymoon suite

Asbury Inn & Suites rates are based upon double occupancy and are subject to change. Additional persons (ages 12 and up) are additional cost per night. Group blocks of 10 or more rooms are eligible for discounted rates. Feel free to contact the front desk for the most updated pricing.

asburyinn.com
Directions and maps
Asbury Theological Seminary
204 N. Lexington Avenue
Wilmore, KY 40390
800.2ASBURY
asburyseminary.edu

The Asbury Seminary Kentucky campus is located 11 miles south of Lexington, Ky.

Campus Map
Visitor Info

Event Coordinator’s office is located within Asbury Inn.

Asbury Inn 1
Reception Hall (Dining) 2
Estes Chapel 3
McKenna Chapel 4
William House Suites 5
Parking P
Reservation request form
You may return this form by fax to 859.858.2244 or mail to: Weddings at Asbury, 204 N. Lexington Avenue, Wilmore, KY 40390

Primary Contact Information

<table>
<thead>
<tr>
<th>CONTACT PERSON</th>
<th>HOME</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADDRESS</td>
<td>CELL PHONE</td>
</tr>
<tr>
<td></td>
<td>EMAIL</td>
</tr>
</tbody>
</table>

WEDDING CEREMONY AND/OR RECEPTION

<table>
<thead>
<tr>
<th>EVENT DATE</th>
<th>CEREMONY START TIME</th>
</tr>
</thead>
</table>

Requested Chapel (five-hour window only)

- ESTES CHAPEL $899 (seats 660)
- MCKENNA CHAPEL $899 (seats 350)
- INTIMATE WEDDING $375 (less than 50 guests)

REHEARSAL TIME REQUESTED

- 5-6:30 p.m.
- 6:30-8 p.m.

CEREMONY TIME BLOCK REQUESTED

- 10 a.m.-3 p.m.
- 4-9 p.m.

ALL DAY

- 10 a.m.-9 p.m. ($399) additional

REQUESTED RECEPTION HALL (4.5 HOURS FROM START OF CEREMONY)

<table>
<thead>
<tr>
<th>STEVENS-PIKE DINING ROOM (SEATS 250)</th>
<th>$499 + FOOD &amp; BEVERAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>CORDELIA THOMAS A DINING ROOM (SEATS 50)</td>
<td>$149 + FOOD &amp; BEVERAGE</td>
</tr>
<tr>
<td>CORDELIA THOMAS B DINING ROOM (SEATS 50)</td>
<td>$149 + FOOD &amp; BEVERAGE</td>
</tr>
<tr>
<td>CORDELIA THOMAS A &amp; B DINING ROOMS (SEATS 100)</td>
<td>$249 + FOOD &amp; BEVERAGE</td>
</tr>
<tr>
<td>STEVENS-PIKE DINING ROOM &amp; CORDELIA A &amp; B (SEATS 375)</td>
<td>$649 + FOOD &amp; BEVERAGE</td>
</tr>
</tbody>
</table>

APPROXIMATE NUMBER OF GUESTS

<table>
<thead>
<tr>
<th>MENU SELECTION</th>
</tr>
</thead>
</table>

Hotel/group block

Will you need to reserve any guest rooms?  □ yes  □ no

Couple contact information

BRIDE

<table>
<thead>
<tr>
<th>ADDRESS</th>
<th>PHONE</th>
<th>EMAIL</th>
<th>PARENTS</th>
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</thead>
</table>

GROOM

<table>
<thead>
<tr>
<th>ADDRESS</th>
<th>PHONE</th>
<th>EMAIL</th>
<th>PARENTS</th>
</tr>
</thead>
</table>

A reservation is not confirmed until all deposits have been paid, and a contract has been generated and signed by the party responsible for payment and a guest services representative.

HOW DID YOU HEAR ABOUT WEDDINGS AT ASBURY?

Date submitted:

<table>
<thead>
<tr>
<th>Date</th>
<th>Policy form signed</th>
<th>Deposit type/amount</th>
<th>Rate</th>
<th>Timeline on file</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Maestro S/C#</td>
<td></td>
<td></td>
<td>Sent final bill</td>
</tr>
<tr>
<td></td>
<td>Contract mailed, date:</td>
<td></td>
<td></td>
<td>Audit &amp; post</td>
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<tr>
<td></td>
<td>BEO sent</td>
<td></td>
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<td></td>
</tr>
<tr>
<td></td>
<td>Final BEO sent</td>
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